

Town of Broadalbin

Town Board Regular Monthly Meeting Minutes

August 16, 2023

The regular monthly meeting of the Town of Broadalbin Town Board for the month of August was held at 6:30 pm on Wednesday, August 16th at the Municipal Complex, 201 Union Mills Rd., Broadalbin, NY

Call to Order

The meeting was called to order at 6:30pm

Pledge of Allegiance to the American Flag

Roll Call

Supervisor Dave Bardascini-present

Deputy Supervisor Doug Kissinger-present

Councilman Dave Bogardus-present

Councilwoman Junell Pasquarelli-present

Acceptance of Minutes from previous Meetings July 11, 2023 and July 24, 2023 Special Meeting

On a motion made by Councilman Bogardus and seconded by Councilman Kissinger

RESOLUTION #2023-71 APPROVAL OF SUBMITTED MINUTES FROM PREVIOUS MEETINGS

BE IT RESOLVED THAT the Town of Broadalbin Town Board approved the submitted minutes from the previous meetings July 11, 2023 and Special Meeting July 24, 2023. No further discussion:

VOTE: Kissinger -aye Bardascini-aye Bogardus-aye Pasquarelli-aye

Present

Assessor Laurie Bollock

Highway Superintendent Eric Alley

Planning Board Chairman Mike Crispin

Planning Board Members Mike Rorick

Town Attorney Anthony Casale

Youth Commission Fundraiser Keith Buchanan

Public Session

-Brenda Nelligan introduced herself and stated that she is running for a Town Board Member Position as a write in candidate in the General Election, November 2023.

-The Board Members all thanked Brenda for coming to the meeting tonight.

-Mike Rorick stated he wants to be sure the dialogue between the audience and the Board Members can continue throughout the meetings, having the Board Members listen to the people.

DEPARTMENT REPORTS

Deputy Supervisor- nothing at this time.

Assessing Department

-Laurie Bollock stated the office has been quiet but will pick up in September when School Taxes are mailed out; also stating she is always available for any questions.

Building & Grounds

-Councilman Kissinger – stated it has been quiet.

Code Enforcement - not present this evening.

Dog Control

-Dale Potts not present this evening.

Highway

-Eric Alley stated the paving has been completed with Empire Paving for 2023, the shoulders of the roads will be done when the machine from the County is available.

-The old gradall which was purchased this year by selling it on Auction International has been picked up and removed from his inventory.

-Eric inquired to speak after this meeting with his liaisons Councilman Kissinger and Councilman Bogardus.

-Councilman Bogardus stated he is happy with the paving completed stating Empire did a good job.

-Sheila Dorn thanked the Town for paving Kunz Rd. also stating that they did a great job and the workers were a pleasure during the paving.

-Eric Alley stated to be careful going through the Village since the man hole covers are exposed due to prepping for paving Main St.

-Councilman Kissinger stated there may be a water main break now that work has begun.

-Joe DiGiacomo inquired as to how many miles were paved in the Town recently. Eric stated @4 miles were paved he can get the exact mileage for the next meeting. Also stating there is 40 miles in the Town and they are behind in paving due to costs.

Justice Court Councilman Bardascini read the Court Report as follows; for the month of July 2023 there were a total of fines resulting in \$3,154.07 with \$718.00 from old cases. Total number of cases closed was 46, VTL 39, PL 3, Civil 2, LO 1, DEC 1.

Planning Board

-Mike Cripsin stated last month's Planning Board Meeting consisted of a minor subdivision and discussions of the solar farm regulations, it was a straight forward meeting.

Town Attorney

- Attorney Casale explained the two resolutions to be discussed this evening. One is for the Court Grant and the second one is to appoint Dave Bardascini as Supervisor.
- Attorney Casale provided the Board with an e-mail stating ARPA Funds must obligate the funds by December 31, 2024 and must expend the funds by December 31, 2026.

Town Clerk

- The Town Clerk inquired when the Board would like to schedule Budget Meetings for 2024. After a discussion it was decided that the September 12 meeting will extend to the first budget workshop and a second workshop was scheduled for September 19 at 6:00 pm to discuss the Highway Budget. Both meetings will be advertised.
- All departments have received their budget sheets to be handed back to the Town Clerk for copies to be made and given to the Board Members by September 1, 2023.

Youth Commission

- Keith Buchanan stated the Fall Sports Program will begin this Sunday Morning for soccer and football.
- Keith stated the BYC has scheduled a flow test from the well at the Town Park to see how much water is coming out for irrigating the fields. The BYC is looking into purchasing a KIFCO Traveling Irrigation System to use with the well, along with a 2" line for irrigating the fields in 16 hours automatically.
- Councilman Bogardus asked the Board if we could use ARPA funds to help purchase the KIFCO Watering System.
- Councilwoman Pasquarelli stated she thought the ARPA Funds were already directed for use to repair the Highway Garage. The Town Clerk will review for next month's meeting.
- Councilwoman Pasquarelli asked since it was a rather wet summer, if the purchase would be feasible. Keith replied that even though July was wet there were times that the grass still was dry and required watering, however, no games were cancelled.
- Keith thanked Eric for delivering woodchips that were given to us from the Town of Galway for the walking path at the Town Park. Eric stated he was notified from Galway more was available.
- Keith also stated the BYC is looking into a possible band stand for concerts and having movie nights for families.
- Attorney Casale stated he will review how the ARPA funds can be spent and report back at next month's meeting.

**At this time the resolutions #2023-72 and #2023-73, prepared by Attorney Casale were read aloud by Supervisor Bardascini with a mention that on Resolution #2023-73 the money from a Court Grant comes from the State.

Old Business –nothing at this time.

Public Session –nothing at this time.

New Business

-Councilwoman Pasquarelli informed The Planning Board Chairman, Mike Crispin, that she will provide a booklet from another town referring to Solar Farms and permits with their fees, for the Planning Board to reference. She also stated the Towns can then label the land the solar farms are constructed on as commercial for tax purposes.

-Mike Rorick thanked her and stated Towns that have passed regulation laws on solar farms he believes the State can override these regulations on any that are over 20 acres. However application and permit fees might help.

-Attorney Casale stated he will look into fees and other regulations for next month.

-At this time a discussion took place on refunds for building permits and planning board permits.

-Councilwoman Pasquarelli asked why a recent voucher was presented to the Board for signing by the Town Clerk when the Town Board discussed not to allow refunds for any permits given by the Town.

-Laurie Bollock inquired who authorized that voucher and what account does the refunded amount come from.

-Town Clerk stated the Board discussed the no refund policy but no resolution was ever completed. (Any refunded amount comes from the appropriations of the Code Enforcer's account.)

-After much discussion it was determined the Town Clerk will look into any written policy in the Town Code Book or if any resolution is in place, stating there are no refunds allowed with any permits for the town. Another idea was to have the Code Enforcer and Planning Board applications to state the fact that there are to be no refunds in writing. Attorney will check to see if a resolution is needed.

-Mike Rorick stated he believes there should also be permits for the construction of new driveways in the Town. Also stating he has noticed that there are some home based businesses in the Town which he believes can be a problem when it comes to parking and traffic.

-Mike Crispin stated with new construction the site plan review has all that information on it.

-Sheila Dorn stated doesn't that all fall back to the Code Enforcer and his inspections?

-Councilwoman Pasquarelli stated you have to remember there isn't any zoning in the Town; therefore some items are hard to enforce, such as home based businesses. Any concern about a home based bakery should be directed to the NYS Health Dept. Also stating many tax payers could get upset when it comes to trying to regulate home based businesses, since we all pay taxes.

-Councilman Bogardus stated when a recent survey was done there are a lot of home based businesses in the Town. Is there a definition in the code book of a home based business?

-Resident Scott Lewis stated building permits do have site plan information and the Code Enforcer can then check with the Planning Board if there is any question.

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Approval to pay Vouchers/claims)

Pre-paid	\$ 21,436.45
General	13,042.80
General OV	9.75
Highway	247,448.85 (including paving vouchers)
Total.....	\$281,937.85

On a motion made by Councilman Kissinger and a second by Councilman Bogardus

RESOLUTION #2023 74-APPROVAL TO PAY VOUCHERS (CLAIMS)

BE IT RESOLVED that the Town of Broadalbin Town Board authorizes the payment of the vouchers (claims) in the amount of \$281,937.85.

No further discussion:

VOTE: Kissinger-aye Bogardus-aye Bardascini- aye Pasquarelli-aye

ADJOURNMENT-7:28 pm

On a motion by Kissinger and a second by Supervisor Bardascini the August 16, 2023 Town Board Meeting was adjourned.

Respectfully submitted,

Cheryl Briggs, Town Clerk