

TOWN OF BROADALBIN
2021 REGULAR MONTHLY MEETING
FEBRUARY 9, 2021

The Regular Monthly meeting of the Town of Broadalbin Town Board for the month of February was held at 6:30 pm on Tuesday, February 9, 2021 at the Municipal Complex, 201 Union Mills Rd., Broadalbin, NY

Sheila Perry, Town Supervisor, presided

Call to Order

The meeting was called to order at 6:30 pm.

Pledge of Allegiance to the American Flag

The pledge was said in unison.

Roll Call

Supervisor Sheila Perry -present

Councilman Dave Bardascini – present

Councilman Dave Bogardus – present

Councilman Doug Kissinger – present

Councilwoman Junell Pasquarelli – present (6:40 pm)

Present

Eric Alley, Highway Superintendent

Mike Crispin, Planning Board Chairman

Jarrold Abrams, Planning Board Member

Mike Rorick, Planning Board Member

Acceptance of Minutes from Previous Meeting – Organizational January 5, 2021

On a motion made by Councilman Bogardus and seconded by Councilman Kissinger

RESOLUTION # 2021- 57 APPROVAL OF MINUTES FROM PREVIOUS MEETING

BE IT RESOLVED that the Town of Broadalbin Town Board approved the submitted minutes from the previous meeting for the month of January 2021 with changes made.

No further discussion;

VOTE: Perry -aye Bardascini -aye Bogardus -aye Kissinger -
aye Pasquarelli -late

Communications

Town Clerk – requested an annual Standard Workday Resolution, form 2418, for the NYS Retirement System.

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini

RESOLUTION # 2021- 56 A STANDARD WORKDAY RESOLUTION FOR EMPLOYEES RS 2418

BE IT RESOLVED, that the Town of Broadalbin, location code 30155, hereby establishes the following as standard works days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.

Clerks	7.5 hours
Supervisor/Superintendent	6
Bookkeeper/C.P.A.	7.5
Highway Labor	8
Buildings and Grounds	8
Assessor/Date Collectors	6
Town Council	6

No further discussion;

VOTE: Perry -aye Bardascini -aye Bogardus -aye Kissinger -aye Pasquarelli -late

Eric Alley presented the Town Board with a letter stating his request for Chuck Alley to be his Deputy Highway Superintendent for the year 2021. He was not present at the Organizational Meeting on January 5, 2021 so it was put on hold until clarification, (for Resolution # 21).

On a motion made by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2021 – 58 DEPUTY HIGHWAY SUPERINTENDENT

BE IT RESOLVED that Chuck Alley shall serve as Deputy Highway Superintendent for the Town of Broadalbin for the year 2021, yearly compensation for these duties not to exceed the budgeted amount of \$500.00 on payroll; and

BE IT RESOLVED that the NYS Town Law grants the Deputy Highway Superintendent the authority to act generally for and in place of the Town Highway Superintendent.

No further discussion;

VOTE: Perry -aye Bardascini -aye Bogardus -aye Kissinger -aye Pasquarelli –late

Supervisor Communication

-Supervisor Perry read aloud the positions up for election at the end of 2021 as;

- Town Supervisor
- Town Clerk
- Town Tax Collector

(2) Town Council Members

(1) Town Justice

(1) Assessor

We are waiting for the Board of Elections to notify us how to proceed with getting signatures for the petitions, due to COVID restrictions.

-Supervisor Perry notified the Board that the Town received a check from NYMIR, our insurance company, of \$3861.65 for their Reciprocal Program. This program was initiated in 2008 by their Board of Governors stating they would return the capital contribution, with interest, made by each member when joining NYMIR.

-Supervisor Perry advised us of the current COVID update as;

People Tested	59,572
Active Cases	381
In Hospital	14
Deaths	73
Vaccination Doses	725

These numbers are from January 26, 2021 and as of this time, Fulton County has the highest COVID rate of New York State.

-Supervisor Perry stated the sales tax for the fourth quarter of 2020 was higher than expected coming in at \$290,139.40 from internet sales during the Christmas Holiday.

Town Board

Nothing to report at this time.

Bookkeeper

Theresa Butkevitch will be providing the board with the recent monthly financials later this week.

Department Reports

Assessor – Laurie Bollock provided the Board with a written report stating she was not able to attend tonight's meeting but has been busy with entering all non-profit, Ag. and Veterans Exemptions before the March 1, 2021 deadline, which is Taxable Status Day. Also, they have been entering address changes, sales, splits and mergers. If there are any questions, please direct them to Councilwoman Junell Pasquarelli as she communicates with her weekly.

Building and Grounds

Councilman Kissinger reported that he and Supervisor Perry walked around the Municipal Building discussing possible improvements to the Supervisor's Office and storage for the basement. Some ideas were to enlarge the Supervisor's Office, for the Bookkeeper, by supplying an office for the Historian in the basement, where most of his records are kept, and adding that space to their office. Also discussed was constructing cages for storage in the basement for all departments. Supervisor Perry will once again ask the Broadalbin Youth Commission if they could come up and organize their football equipment that is scattered over most of the basement area, at the BYC meeting this Saturday.

Code Enforcer

Tom DiCpario was not present however the Town Clerk stated he has been here almost daily checking his messages and has learned how to pull permits off his computer in his office. Frank Clemente will be updating his computer to Windows 10 soon.

Dog Control

Dale Potts was not present, no report this evening.

-Supervisor Perry requested permission to sign the contract for veterinarian services with Glove Cities, Mark Will DVM for 2021, with his updated fees as follows;

Office Call	\$ 73.00
After Hours Office Call	220.00
Hospitalization/Boarding	115.00
Rabies Vaccination	39.20
Euthanasia	89.00
X-Rays (1stset)	170.00
Flea/Tick Treatment	8.67/29.94

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger

RESOLUTION #2021- 59 A RESOLUTION AUTHORIZING TOWN SUPERVISOR PERRY TO SIGN THE CONTRACT BETWEEN THE TOWN AND MARK E. WILL, DVM, GLOVE CITIES VETERINARY HOSPITAL, LLC FOR SERVICES FOR THE YEAR 2021.

BE IT RESOLVED that the Town of Broadalbin has approved the contract with Mark E. Will, DVM, Glove Cities Veterinary Hospital, LLC for the year 2021, for services regarding dog medical attention advised by Dog Control Officer, Dale Potts.

No further discussion;

VOTE: Perry -aye Bardascini -aye Bogardus -aye Kissinger -aye Pasquarelli -aye

-Supervisor Perry stated the Ag. And Markets Inspection with the Johnstown Animal Shelter resulted in all "Satisfactory" ratings. This is the holding facility for any dogs at

large budgeted for 2021 for \$1,500.00, down from \$3,000.00 due to lack of previous use.

Highway

-Eric Alley stated he has completed his annual equipment inventory report to NYMIR for 2021.

-Eric also inquired about the mowing position salary of \$12.50/hr. for the Town Hall. Last year it was \$16.00/hr. highway part time position due to the fact the previous mower declined the position and we needed to fill it quickly. This will be revisited in the Spring as an advertised position at \$12.50/hr.

-Eric stated he and Councilman Kissinger discussed possibilities of improving the Highway Garage with either an addition or a new building. The current highway garage is a "Butler Building" constructed in 1961 which they have outgrown. Some ideas were to have an engineer come and evaluate for an addition to the back of the building for tools and parts while using the front as a workshop, or to investigate any grants available for a new building.

-Supervisor Perry stated she will look into a recent e-mail she received of the State Grants available and talk to Attorney Greco to see how to proceed correctly with advertising and RFP's for any services needed.

-Eric inquired about current equipment loans and a need to implement a plan to continue upgrading equipment, instead of expensive repair costs as in 2020. Supervisor Perry stated all the current loan information is in her office. They can revisit this at the next Town Board Meeting.

Justice Court

Councilman Bardascini read the monthly Court report provided by the Court Clerks as follows;

January 2021 fines collected	Judge Gilston	\$ 771.00
	Judge Jennings	1,329.00
	Total	2,100.00

*Effective December 9, 2020 they received notice from the Office of the Court Administration that court would be closed until further notice. These fees were collected from 2020 and before, with 15 VTL cases closed and any arraignments done virtually.

Planning Board

Mike Crispin stated they didn't have a meeting in January but have a couple site plans and a lot line adjustment to discuss in their February 24, 2021 meeting.

Town Attorney

-Supervisor Perry reported that Carm Greco has COVID, which is why he is not here this evening. He is currently working from home and has provided us with a resolution for the Statutory BOND for the Town Park which will take place this month on February 22, 2021 with NBT. Supervisor Perry read the resolution aloud.

-Councilman Bardascini inquired if there was any news on the current litigation as to which Supervisor Perry stated none, since all Courts are closed at this time.

Town Park

- Supervisor Perry stated she recently received an e-mail of someone requesting to rent the Park in the spring which she will discuss at the Broadalbin Youth Commission meeting this Saturday, February 13, 2021. She hopes the BYC has more information on an Operational Plan, then proceeding with a 501C3 status, and their ideas of how to have a “soft opening” this spring as stated by Keith Buchanan.
- The Town Board has stated they are not interested in running a Town Park and hope with some representation at the next Town Meeting, it can be addressed further.
- Supervisor Perry stated Financial Advisor Bruce VanGenderen stated, in his opinion, the Town should close the “HP” and “HF” Funds and move the money in these funds to the Town General Account. The “HP” Fund is the Town Park Construction Fund consisting of \$25,000.00 and the “HF” Fund is the Field Reserve Account where the fundraising money is kept, consisting of \$68,000.00.
- The Town Board members are concerned that the fundraising done by the BYC may just cover operating costs and not any of the principle due on the BOND.
- Supervisor Perry stated she and the Mayor, Larry Cornell chair the BYC meetings and will report back any news after the next meeting.

Old Business

None at this time

New Business

-Peter J. Galarneau requested permission to transfer the Domain name to proceed with the new website.

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger

A motion authorizing Peter J. Galarneau to apply for a Domain Name Transfer to proceed with the construction of the Town of Broadalbin Website.

No further discussion

VOTE: Perry -aye Bardascini -aye Bogardus -aye Kissinger -aye Pasquarelli -aye

Approval to pay Vouchers (claims)

Pre-Paid	\$160,000.59
General	9,730.23
General OV	416.76
Highway	54,392.82

Total	\$224,540.40
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On a motion made by Councilman Kissinger and seconded by Councilman Bardascini
RESOLUTION # 2021 – 61 APPROVAL OF SUBMITTED VOUCHERS (CLAIMS)
BE IT RESOLVED that the Town of Broadalbin Town Board approved the submitted
vouchers (claims) for the month of January 2021.

No further discussion;

VOTE: Perry -aye Bardascini -aye Bogardus -aye Kissinger -aye Pasquarelli -
aye

Public Comment
None at this time.

Adjournment – 7:48 P.M.

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini
the February 9, 2021 Regular Town Board Meeting was adjourned.

VOTE: Perry -aye Bardascini -aye Bogardus -aye Kissinger -aye Pasquarelli -
aye

Respectfully Submitted by

Cheryl Briggs, Town Clerk