

**TOWN OF BROADALBIN
201 UNION MILLS RD
BROADALBIN, NY 12025
518-883-4657
Close Out MEETING
December 29th, 2025**

TOWN OFFICIALS

Town Supervisor – Joseph DiGiacomo-present
Town Board Member – Doug Kissinger-present
Town Board Member – David Bardascini-present
Town Board Member – David Bogardus-Absent
Town Board Member – Mike Rorick-Absent
Call to Order –The meeting was called to order at 6:30 p.m.
Pledge of Allegiance was said in unison
Roll Call

-Supervisor DiGiacomo called for Public Comment

Public Comment:
Nothing to Report

Department Reports

Town Supervisor:

- Supervisor DiGiacomo presented the 2025 Do To's and Do From's to The Town Board. The Do To's and Do From's explains how the funds were transferred and handled. Accounts that went over: General A Fund, General OV (B) Fund and Highway OV (DB) Fund. General A and General B Fund came out of contingences. Highway's balance was increased due to the new equipment that was purchased. Highway's balance was transferred with a zero contingency balance and the remainder of the fees was taken out of A fund, leaving The Highway Department in good shape financially.

-Discussion between The Town Board members pertaining to Highway's new building and updated equipment stating that the new equipment was needed and should last the Highway Department a while.

-Discussion between Board Members pertaining to the almost completed Highway Garage talking about the last finishing touches.

On a motion made by Councilman Bardascini and Seconded by Councilman Kissinger to approve the To Do's and Do From's

Discussion:

No further discussion;

VOTE: Bogardus- Bardascini-AYE Kissinger-AYE Rorick- DiGiacomo-AYE

Please see attached document:

DO TO'S & DO FROM'S END 2025

GENERAL "A" FUND

ACCT # FROM	ACCT # TO	AMOUNT	ACCT NAME
A1990.4	A1110.14	\$23.26	COURT SECURITY
A1990.4	A1110.4	\$932.91	COURT CONTRACTUAL
A1990.4	A1410.11	\$2323.50	DEPUTY CLERK
A1990.4	A1410.4	\$856.05	CLERK .4 ACCT
A1990.4	A1410.41	\$42.41	CLERK SOFTWARE
A1990.4	A1450.4	\$1442.92	ELECTIONS
A1620.2	A1620.1	\$2539.14	BUILDINGS .1 ACCT
A1990.4	A1620.41	\$206.30	PARK ACCT
A1990.4	A1910.4	\$5227.96	GEN INSURANCE
A3510.2	A3510.1	\$9.48	DOG CONTROL .1 ACCT
A3510.2	A3510.4	\$100.50	DOG CONTROL C.E
A1990.4	A5110.4	\$720.49	HWAY SUPER .4 ACCT
A1990.4	A5182.4	\$1343.71	STREET LIGHTS

GENERAL OV "B" FUND

B1990.4	B8010.11	\$1730.76	DEPUTY CEO
B1990.4	B8010.4	\$433.95	CEO EQUIP
B1990.4	B8010.41	\$317.85	BOA
B1990.4	B8020.1	\$412.00	PLANNING
B1990.4	8020.41	\$279.45	COUNTY PLANNING

HIGHWAY OV "DB" FUND

DB5142.11	DB5110.11	\$3187.80	P/T WINTER TO SUMMER
DB1990.4 (\$40002.95)	DB5130.2	\$434599.62	EQUIPMENT
DB FUND BALANCE (\$394596.67)			
DB1990.4	DB9089.8	\$430.93	UNIFORMS

-Supervisor DiGiacomo disclosed that Assessor Samantha Hooker submitted her letter of resignation effective immediately.

-Councilman Bardascini informed Supervisor DiGiacomo and councilman Kissinger of Assessor Miriam Young's departure while handing Supervisor DiGiacomo Miriam's Letter of Resignation, Laptop and other Town owned items.

-Supervisor DiGiacomo read Miriam's letter aloud then stated that he understands why Miriam has made her decision and wished her well.

Youth Commission:

Nothing to Report

Dog Control Officer:

Nothing to Report

Assessor:

Nothing to Report

Building and Grounds:

Nothing to Report

Highway Superintendent:

Nothing to Report

Justice Court:

Nothing to Report

Planning Board:

Nothing to Report

Town Clerk:

Nothing to Report

Code Enforcer:

Nothing to Report

OLD BUSINESS:

Nothing to Report

NEW BUSINESS:

Town Clerk Deputy Krystin Bailey thanked Councilman Doug Kissinger and Town Clerk Cheryl Briggs for their time and dedication while wishing them a happy retirement.

Approval to pay vouchers		
Prepaid	\$	27,537.82
General		1,378.56
Gen OV		29.58
Highway		30,015.78
Total	\$	58,961.74

RESOLUTION #2025- 85 APPROVAL TO PAY VOUCHERS (CLAIMS)

BE IT RESOLVED that the Town of Broadalbin Town Board authorizes the payment of the vouchers in the amount of **\$58,961.74**.

No further discussion;

VOTE: Bogardus- Bardascini-AYE Kissinger-AYE Rorick- DiGiacomo-AYE

ADJOURNMENT 7:20 P.M.

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini the December 29th, 2025 Town of Broadalbin Town Board meeting was adjourned.

No further discussion;

VOTE: Bogardus- Bardascini-AYE Kissinger-AYE Rorick- DiGiacomo-AYE

Respectfully,
Town Clerk
Krystin Bailey