

TOWN OF BROADALBIN

SPECIAL MEETING

2026 ORGANIZATIONAL MEETING

The Annual Organizational Meeting of the Town of Broadalbin Town Board for the year 2026 was held at 6:30 P.M. on January 6, 2026, at the Municipal Building, 201 Union Mills Road, Broadalbin, New York.

CALL TO ORDER

The meeting was called to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

The Pledge was said in unison.

ROLL CALL

Supervisor Joseph DiGiacomo – Present

Councilman Dave Bogardus – Present

Councilwoman Cindy Ryan- Present

Councilwoman Mike Rorick - Present

Councilman Dave Bardascini – Present

****At this time the Town Board of Broadalbin reviewed and signed the 2025 Court Books along with representation of Judge Joseph Gilston and Court Clerk Jennifer Gilston.

-Supervisor DiGiacomo Welcomed Councilwoman Cindy Ryan to the Town Board.

-Supervisor DiGiacomo asked if the other Board Members were able to review the previous month's Meeting Minutes and questioned if they had any questions or concerns. All Town Board Members agreed that they approved of the Meeting Minutes.

On a motion made by Councilman Bogardus and Seconded by Councilman Bardascini to approve Meeting Minutes from December 9, 2025

BE IT RESOLVED that The Town of Broadalbin Town Board approved the Meeting Minutes from December 9, 2025,

Discussion: None

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion made by Councilman Bogardus and Seconded by Councilman Bardascini to approve Meeting Minutes from December 29, 2025

BE IT RESOLVED that The Town of Broadalbin Town Board approved the Meeting Minutes from December 29, 2025,

Discussion: None

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

-Supervisor DiGiacomo called for New Business:

-Councilman Rorick requested to have an executive session during tonight's meeting.

-Councilman Bardascini states that The Town Board needs to reconvene The Public Hearing.

-Supervisor DiGiacomo states that The Public Hearing is still open therefore there is no need to reconvene. The Public Hearing is still open as it was not close last week. Then, Supervisor DiGiacomo questions if anyone would like to say anything at this time.

- Speaker 1 states that he has read the proposed law and is not going to say he studied each page but he feels as though the proposed law is written so Broadalbin cannot have Solar. Speak 1 discusses the setbacks being a 900 foot setback and that everybody is worried about seeing them.

-Supervisor DiGiacomo second guesses the setbacks being a 900 foot setback.

-Speaker 1 states that he believes that it is mentioned in one of the pages. Speaker 1 questions if anyone has proven that solar is bad then states that he is bias because he would have profit from solar at one point in time. Then Speaker 1 states that what he is stating is only his opinion.

-Councilman Bogardus states that if a resident has a good site and is not an eyesore, the solar field could be approved

.-Speaker 1 then states that everyone has a different opinion of what an eyesore might be. He states that he enjoys Pontiac's and thinks they are pretty to look at while other might prefer to look at Corvettes. Sperk1 states that an "eyesore" is how an individual interrupts.

-Councilman Bogardus says if a resident has 500 feet tall pine trees with a 30 foot setback then a potential solar field might not be seen either way.

-Supervisor DiGiacomo states that he always uses the solar field that is located in Amsterdam behind Tribe Fitness Center as a reference because most people don't even know it is located there.

RESOLUTIONS OF ORGANIZATION 2026

PROCEDURE AND POLICY

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026 – 1 – TOWN BOARD MEETINGS

BE IT RESOLVED, that the second Tuesday of February and of each month following at 6:30 p.m. be the day and the time for the regular monthly meeting of the Town of Broadalbin Town Board in the year 2026; and that the official location for said meetings be the Municipal Building at 201 Union Mills Road, Broadalbin, New York; and

BE IT RESOLVED, that the Town Clerk advertise this with a news item at the beginning of the year; and further

BE IT RESOLVED, that no bills submitted for payment after the first Tuesday of the month shall be approved for payment until the following month unless otherwise permitted by the Town Board.

Discussion: Councilman Rorick request that next year The Town of Broadalbin has a Regular Monthly Meeting in January after The Organizational Meeting.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

PROCEDURE AND POLICY - continued

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 2 – HEALTH INSURANCE

BE IT RESOLVED, that the Town of Broadalbin Town Board reaffirms the following policy: that **NO** elected official shall receive Town paid health insurance as part of their position.

Discussion: Exception of this resolution is Sandy Thompson by resolution 2A which follows, along with the next three years of the rate schedule. This will be done by payroll deductions with no benefits.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bogardus

RESOLUTION # 2026 2A- HEALTH INSURANCE CONT.

WHEREAS, the Town of Broadalbin is in a unique situation in which the Highway Superintendent is also a retired bargaining unit employee. As such the Highway Superintendent, having served for 22 years in the bargaining unit, is entitled to a fifty percent reimbursement for health care costs as stated in the bargaining unit contract.

NOW, THEREFORE BE IT RESOLVED that,

The Town will allow the Highway Superintendent to reimburse the Town for his/her fifty percent through payroll deduction as long as he/she is in the employ of the Town of Broadalbin. As the health care insurance is billed in the prior month of coverage, the amount of deduction shall be adjusted on an annual basis on or about December 1 of each year as the cost of insurance is adjusted annually on Jan. 1. Rate Amendment to the Existing Participation Agreement is as follows; 1/1/2026 \$ single monthly 1/1/2026 single monthly \$1098.50, 2 person monthly \$2193.67, family monthly \$3016.52.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Rorick

RESOLUTION # 2026 – 3 – INVESTMENT POLICY

BE IT RESOLVED, that the investment policy adopted 09/13/2017 by the Town of Broadalbin Town Board and attached to the minutes of the Town Clerk in the minutes of that meeting be referenced in this Organizational Meeting; and

BE IT RESOLVED, that said Investment Policy be affirmed.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 4 – MILEAGE REIMBURSEMENT POLICY

BE IT RESOLVED, that a mileage reimbursement policy be accepted for the Town of Broadalbin for the year 2026 at the current Federal rate* \$0.72 ½ cents; and

BE IT RESOLVED, that the Town of Broadalbin Town Board accepts the usage of a mileage policy; and

FURTHER, that any claim over 60 days old will NOT be approved for payment by the Town Board nor any claims for travel from home to office.

FURTHER, BE IT RESOLVED, that a copy of this policy be attached in the minutes of this Organizational Meeting in the minute book of the Town Clerk.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

PROCEDURE AND POLICY -continued

On a motion by Councilman Rorick and seconded by Councilman Bogardus

RESOLUTION # 2026 – 5 – ORDERING POLICY

WHEREAS, to expedite payment of orders, the Town Board has directed the Town Clerk to establish a once-a-month ordering policy; and

WHEREAS, unless there is an emergency, one order will be placed on/or about the twenty-fifth (25th) of each month; now therefore,

BE IT RESOLVED, that the Town of Broadalbin Town Board accepts the usage of the above Ordering Policy.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Rorick

RESOLUTION # 2026 – 6 – PROCUREMENT POLICY

WHEREAS, a copy of the Procurement Policy is attached in the General Code of the Town of Broadalbin chapter 50; be it

RESOLVED, that said procurement policy be accepted for the Town of Broadalbin Town Offices, excluding the Highway Department, for the year 2026 with a maximum threshold of \$500.00; and

BE IT FURTHER RESOLVED that the Town of Broadalbin Town Board be able act on less than three (3) bids when a reasonable attempt has been made to obtain same.

Discussion: Supervisor DiGiacomo stated he would like to see a change from \$300.00 to \$500.00 because he believes \$300.00 is a little low. The Town Board Members all agreed to increase from \$300.00 to \$500.00

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilwoman Ryan

RESOLUTION # 2026 – 7 – HIGHWAY PURCHASE POLICY

BE IT RESOLVED, that any single purchase by the Town of Broadalbin Highway Department not exceed three thousand (\$3,000.00) without the signed prior approval of a Highway liaison.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

PROCEDURE AND POLICY-continued

On a motion by Councilman Bogardus and seconded by Councilman Bardascini

RESOLUTION # 2026 – 8 – HIGHWAY EQUIPMENT LOAN POLICY

BE IT RESOLVED, that no equipment shall be loaned by the Town of Broadalbin Highway Department without prior authorization from the Town Highway Superintendent; and

BE IT RESOLVED, that any equipment on loan by the Town of Broadalbin Highway Department should be operated by a department operator or an operator authorized by the Highway Superintendent; and

FURTHER, BE IT RESOLVED, that any details to be addressed concerning said loan authorization policy shall be addressed by the Town of Broadalbin Highway Committee.

Discussion: Superintendent Sandy Thompson stated that she always has her Highway Liaison and Supervisor DiGiacomo approve of her purchases prior to her making one.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilwoman Ryan

RESOLUTION # 2026- 9 – VOUCHER POLICY

WHEREAS, the Town of Broadalbin is a tax-exempt municipality, and therefore it's employees may utilize tax exempt forms available from the Town Clerk's office for Town purchases; and

WHEREAS, no tax on vouchers submitted to the Town will be reimbursed; now therefore

BE IT RESOLVED, that ALL vouchers have receipts of paid charged purchases attached; and

BE IT ALSO RESOLVED, that accurate and descriptive information concerning the purchase be provided; and

BE IT FURTHER RESOLVED, that each voucher has on it an authorizing signature.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bogardus and seconded by Councilman Bardascini

RESOLUTION # 2026- 10 – AUDIT OF CLAIMS

BE IT RESOLVED, that the Town Board of the Town of Broadalbin is authorized to audit all claims, and all funds for verification for payment; and further

BE IT RESOLVED, that monthly abstracts and vouchers for all funds be signed by three (3) or more Town of Broadalbin Town Board members:

Discussion: Board agreed to amend by adding vouchers.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

PROCEDURE AND POLICY - continued

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 11 – PRE-PAID CLAIMS

BE IT RESOLVED, that the Town Supervisor may pre-pay all claims for BAN payments, dog sheltering, insurance, postage, utilities, and Highway Department uniforms subject to Board approval (post payment) at the next regularly scheduled Town Board meeting.

Discussion: Councilwoman Ryan questioned if The Town of Broadalbin has found a dog shelter. Supervisor DiGiacomo states we have not yet found a shelter. Councilman Rorick questioned if The County reimburses The Town of Broadalbin for paying for the dogs to be sheltered or if the violator can be required to reimburse The Town

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026 – 12 – OFFICIAL DEPOSITORY BANK

BE IT RESOLVED, that NBT bank be designated as the official depository bank of the Town of Broadalbin for the year 2026; and further

BE IT RESOLVED, THAT THE Town Supervisor be empowered to invest moneys as he/she deems necessary for the best interest rates.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bogardus and seconded by Councilman Bardascini

RESOLUTION # 2026 – 13 – PUBLICATION OF AUD REPORT FROM SUPERVISOR

BE IT RESOLVED, THAT THE Town Clerk be authorized to publish, within ten (10) days of receiving same from the Supervisor, the figures on the summary page of the 2025 AUD report in the official Town newspaper.

And further that The Summary page of an AUD is publicized by April 1, of each year.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

PROCEDURE AND POLICY-continued

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 14 – NAMING OFFICIAL NEWS PAPER

BE IT RESOLVED, that The Leader Herald/ co The Gazette be named as the official newspaper for the Town of Broadalbin for the year 2026.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bogardus and seconded by Councilman Rorick

RESOLUTION # 2026 – 15 – PAYROLL ACCOUNTING SERVICE

BE IT RESOLVED, that Insight Payroll Solutions be designated as the payroll service for the Town of Broadalbin for the year 2026; and further

BE IT RESOLVED, that payment for these services be from the Town Supervisor's account A1220.41.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Rorick

RESOLUTION # 2026 – 16 – HIGHWAY DEPARTMENT WINTER MAINTENANCE OF PAVED AREAS / SIDEWALKS AT THE TOWN MUNICIPAL BUILDING AND FULTON COUNTY DEPARTMENT OF SOLID WASTE BROADALBIN TRANSFER STATION

WHEREAS, the winter maintenance of said Municipal Building is essential for the normal day to day operations of Town business; and

WHEREAS, the Town has signed a five (5) year Transfer Station Utilization Agreement with the Fulton County Department of Solid Waste; and

BE IT RESOLVED by this resolution that the Highway Superintendent utilize the Highway Department's equipment and his/her employees to do the winter maintenance of the Transfer Station pursuant to the terms of the above mentioned agreement, and the winter maintenance of the paved and sidewalk areas of the Town Municipal Building.

Discussion: None

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

APPOINTMENTS:

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 17 – ATTORNEY FOR THE TOWN

WHEREAS, the Town of Broadalbin is desirous of retaining The Law Office of Christopher M. Stanyon, PLLC as Town Attorney.

NOW THEREFORE, BE IT RESOLVED that, the Town of Broadalbin authorizes Supervisor Joseph DiGiacomo to enter into a professional services agreement with Attorney Christopher M. Stanyon, Esq. to serve as Town Attorney; and the terms and conditions of said professional services agreement with Attorney Christopher M. Stanyon shall be in the form and substance as more fully described in the "Retainer Agreement" annexed hereto and made a part thereof

BE IT RESOLVED, that the Attorney for the Town attend the regular meeting of the Town of Broadalbin Town Board when requested to advise on current and pending legal issues; and further

BE IT RESOLVED, that the Town Board be empowered, when necessary, to call on the Attorney for the Town to represent the Town at special meetings and in any court actions which do not require special outside counsel; and further

BE IT RESOLVED, that the services of the Attorney for the Town be set, per agreement, at an hourly, with no cap for the year 2026.

Discussion: Discussion had between Supervisor DiGiacomo and Councilman Bogardus pertaining to Attorney Stanyon's competency. Councilman Bogardus states he votes NAY. Councilman Rorick questions as to if this decision is made by Town Supervisor, Supervisor DiGiacomo states it is his choice and expresses that "there is not a lot out there" and he believes Christopher Stanyon does a good job and saves the town financially. Councilman Rorick Sates that Christopher Stanyon has done a good job executing the site plan and violations and things as such.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- NAY Rorick- AYE

On a motion by Councilman Bogardus and seconded by Supervisor DiGiacomo

RESOLUTION # 2026 – 18 – DEPUTY SUPERVISOR

BE IT RESOLVED, that Lee Hollenbeck be appointed Deputy Supervisor for the Town of Broadalbin for the year 2026 for \$500.

Discussion: Supervisor DiGiacomo states that he would request Lee Hollenbeck, Councilman Rorick states he would be opposed to Lee Hollenbeck as Deputy Supervisor as Lee does not attend any Board Meeting nor does he know what is happening within the town. Councilman Rorick feels as though The Deputy Supervisor should be a current Board Member as they are well informed and up to date. This Resolution was tabled until the next meeting.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bogardus

RESOLUTION # 2026– 19 – BOOKKEEPER / BUDGET OFFICER

BE IT RESOLVED, that the position of Bookkeeper/Budget Officer Supervisor Joseph DiGiacomo

VOTE: DiGiacomo- Recue Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026 – 20 – DEPUTY HIGHWAY SUPERINTENDENT

BE IT RESOLVED, that Chris Porter shall serve as Deputy Highway Superintendent for the Town of Broadalbin for the year 2026, yearly compensation for these duties not exceed the budgeted amount of \$1,000.00 on payroll; and

BE IT RESOLVED, that NYS Town Law grants the Deputy Highway Superintendent the authority to act generally for and in place of the Town Highway Superintendent.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 21 – DEPUTY TOWN CLERK(S)

BE IT RESOLVED, that pay for Deputy Town Clerk(s) is set at a rate of \$ 16.00 per hour for the year 2026, and the Town Clerk being allowed three (3) deputies by law, and the Board having approved compensation for this department in the amount of \$4,000.00 in the 2026 budget as adopted on payroll; and further line item

BE IT RESOLVED, that pursuant to Article 3 Section 30 of NYS Town Law, the Town Clerk has appointed TBD as Deputy Town Clerk, said term to run concurrent with the term of the Town Clerk and expire on December 31, 2026; and be it further

RESOLVED THAT THE Deputy Clerk is given the authority to act generally for and in place of the Town Clerk.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Rorick

RESOLUTION # 2026 – 22 – NOTARY PUBLIC

BE IT RESOLVED, that the Town Clerk when acting as Notary Public, provide that service free of charge **during regular business hours** at the Municipal Building.

Discussion: Town Clerk Krystin Bailey stated she is not a Notary Public but she is looking into more information on it. Krystin also stated that Justice Clerk Jennifer Gilston is a Public Notary and is in office the same hours that The Clerk's Office is open.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Rorick

RESOLUTION # 2026 – 23 – REGISTRAR OF VITAL STATISTICS

WHEREAS, the Town of Broadalbin, as a primary registration district, is responsible to appoint a Registrar of Vital Statistics; and

WHEREAS, whoever is appointed as such registrar must file a separate oath of office with the County Clerk; therefore be it

RESOLVED, that Krystin Bailey has been appointed Registrar of Vital Statistics for the year 2026 with a yearly compensation in the amount of \$500.00 to be paid on payroll **quarterly**; and be it further

RESOLVED, that TBD be appointed as Deputy Registrar for the year 2026 for \$100.00

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bogardus and seconded by Councilman Bardascini

RESOLUTION # 2026 – 24 – CODE ENFORCEMENT OFFICER

BE IT RESOLVED, that Stephen Quinlan be named Code Enforcement Officer in and for the Town of Broadalbin for the year 2026 under the Job Specifications set by the Fulton County Personnel Department in November 2018**; and be it;

FURTHER RESOLVED, that the annual salary of the Code Enforcement Officer is approved at \$20,000.00 on payroll.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 25 – DOG CONTROL OFFICER

BE IT RESOLVED, that Patricia Ashbey be appointed Dog Control Officer in and for the Town of Broadalbin until April 30th 2026 under the Job Specifications set by the Fulton County Personnel Department in December 2017**; and be it

FURTHER RESOLVED, that the Dog Control Officer shall have all duties set forth in Section 113 of Agriculture and Markets Law; and be it also

RESOLVED, that the annual salary of the Dog Control Officer is approved at \$ 8,000.00 on payroll.

Discussion: Patricia Ashbey will continue to act as DCO with William Robinson acting as DCO Deputy while continuing training that began in November 2025 and will end April 30, 2026, then William Robinson will become appointed as Dog Control Officer term commencing May 1, 2026 and expiring December 31, 2026.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman _____ and seconded by Councilman _____

RESOLUTION # 2026– 26 – TOWN HISTORIAN

BE IT RESOLVED, that TBD be appointed Town Historian of the Town of Broadalbin for the year 2026; and be it

RESOLVED, that the sum of \$750.00 be compensation for this position as provided in the 2026 budget, paid quarterly on payroll.

Discussion: This Resolution was tabled.

VOTE: DiGiacomo- Ryan- Bardascini - Bogardus- Rorick-

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026 – 27 – DEPUTY TAX COLLECTOR

BE IT RESOLVED, that Jackie Calderone shall serve as Deputy Tax Collector for the Town of Broadalbin for the year 2026; and further

BE IT RESOLVED, that the Town Board grants the Deputy Tax Collector the authority to act generally for and in place of the Town Tax Collector; and further

BE IT RESOLVED, that compensation for this position is \$1,957.00 per year to be paid with two payments per the months of January, February and March.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bogardus

RESOLUTION # 2026 – 28 – BOARD OF ASSESSMENT REVIEW

BE IT RESOLVED, that a rate of \$ 16.00 per hour be paid Board of Assessment Review members on Grievance Day; and be it

FURTHER RESOLVED, that the same hourly rate of \$ 16.00 be applied to schooling.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026– 29 – BOARD OF APPEALS

BE IT RESOLVED, that the Town of Broadalbin Town Board assigns compensation to the Chairman of the Board of Appeals at \$ 40.00 per meeting, payable from B8020.41 on submission of voucher; and be it further

RESOLVED, that the compensation to the members of the Board of Appeals be set at \$30.00 per meeting when they are called to meet, payable on submission of voucher to said account.

Discussion: Supervisor DiGiacomo discusses increasing BOA Chairman’s Compensation from \$30.00 to \$40.00 and BOA members from \$20.00 to \$30.00.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 30 – PLANNING BOARD

BE IT RESOLVED, that the Town of Broadalbin Town Board consents to the approval of Mike Crispin

as Planning Board Chairman for the year 2026 at the rate of \$ 515.00 per quarter on payroll; and further

BE IT RESOLVED, that the Town Board approves a compensated rate of \$ 212.00 quarterly for Planning Board members, on payroll; and finally

RESOLVED, that the Town Board requests a copy of the monthly Planning Board minutes , to be submitted to the Town clerk within the ten (10) day time frame as required by law.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026– 31 – JUSTICE COURT CLERK and STAFF

BE IT RESOLVED, that the salary, not to exceed \$ 17,440.00 per year as approved for the Justice Court Clerk for the year 2026 on payroll; and further

BE IT RESOLVED, that Janey Dygert be named to that position with an effective term from Organizational Meeting 2026 to Organizational Meeting 2027; and further

BE IT RESOLVED, that pay for the Deputy Justice Court Clerk be set at the salary not to exceed \$ 14,948.50 per year as approved for the year 2026 on payroll; and

BE IT FURTHER RESOLVED, that Jennifer Gilston be named to the Deputy Justice Court Clerk position with an effective term from Organizational Meeting 2026 to Organizational Meeting 2027; and finally

BE IT RESOLVED, that the Justice Court is approved for a fill-in Clerk, TBD at the rate of \$ 20.00/hour on payroll, not to exceed \$1,500.00 per year.

Discussion: Discussion will take place in executive session

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bogardus

RESOLUTION # 2026 – 32 – ANNUAL MEETING FOR THE ASSOCIATION OF TOWNS

BE IT RESOLVED THAT, authorization is given under General Municipal Law 77-b to all Town elected officials interested in attending the virtual Annual Meeting of the Association of Towns; and further

BE IT RESOLVED, that prior notice be given to the Town Clerk so that he/she may voucher for the registration fee of \$150 and sign up online to participate.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

DUES AND MEMBERSHIPS

On a motion by Councilman and seconded by Councilman

RESOLUTION # 2026 – 33 – DUES AND MEMBERSHIPS FOR THE YEAR 2026

BE IT RESOLVED, that the Town Supervisor be authorized to pay dues when due to the following associations for memberships for the year 2026:

Adirondack Association of Towns

Fulton County Assessors' Association
Fulton County Highway Superintendents' Assoc.

NYS Superintendent of Highway
Fulton County Municipal Clerks' Association
NYS Assoc. of Magistrates' Court Clerks
NYS Association of Towns
NYS Magistrates' Association
NYS Planning Federation
NYS Town Clerks' Association

Discussion: Tabled ; Board request to pull last year's fee's to compare. Town Clerk Krystin Bailey will provide last year's bills

VOTE: DiGiacomo- Ryan- Bardascini - Bogardus- Rorick-

LEASE AGREEMENT

On a motion by Councilman Rorick and seconded by Councilman Bogardus

RESOLUTION # 2026 – 34 – AFFIRMING HOLDING FACILITY AGREEMENT 2026

BE IT RESOLVED, that pursuant to an agreement entered into between the Town of Broadalbin and TBD as a holding facility; the following is

RESOLVED, that said contract amount of \$ TBD for the entire calendar year 2026 be paid on or before February 1st of that year; and further

BE IT RESOLVED, that at the conclusion of such term, this agreement shall automatically renew for 12-month periods unless either party notifies the other of its desire not to renew in writing no later than November 1st.

Discussion: Need to find a holding facility. Supervisor DiGiacomo will inquire what other municipalities are doing.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

EMPLOYMENT

On a motion by Councilman Rorick and seconded by Councilman Bogardus

RESOLUTION # 2026– 35 – MUNICIPAL BUILDING CUSTODIAL SERVICES

BE IT RESOLVED, that Michelle Finch be employed as part-time cleaning person for the Town of Broadalbin Municipal Building under hire for the year 2026 to be paid through payroll at the hourly rate of \$ 20.00 as budgeted in A1460.1 at \$2,500.00, annually.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilwoman Ryan

RESOLUTION # 2026– 36 – MUNICIPAL BUILDING GROUNDS MAINTENANCE

RESOLVED, that the Town Board of the Town of Broadalbin, by this resolution establishes the position of part-time grounds maintenance person for the Municipal Building grounds for the year 2026 at the rate of \$20.00 per hour on payroll, budgeted annually and that those duties shall include, but not be limited to, mowing, weed control and border upkeep May through October 2026 at \$2,500.00, annually and

BE IT FURTHER RESOLVED, that this position shall be advertised at the proper time, should the current job holder, Michelle Finch, choose not to return.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilwoman Ryan

RESOLUTION # 2026 – 37 – PART-TIME HIGHWAY WORKERS

BE IT RESOLVED, part-time Highway Department workers be paid \$20.00 per hour not to exceed \$18,000.00 as specified in DB5142.11 of the 2026 budget and same as last year for DB5110.11 not to exceed \$18,000.00, annually.

Part time mechanic will be paid \$ 32.00 an hour as budgeted (DB5110.12) naming Lee Crozier to this position for 2026.

Discussion: Councilman Rorick request that next year Superintendent Thompson brings a proposal to increase wages.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- NAY Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026– 38 – AUTHORIZING THE SUPERVISOR TO SIGN CONTRACT WITH FULTON COUNTY PLANNING DEPARTMENT

BE IT REAFFIRMED, that the Fulton County Planning Department assist the Town of Broadalbin in planning; and further

BE IT RESOLVED, that the maximum amount to be paid under this contract is \$ 1,600.00 for the year 2026; and

BE IT FURTHER UNDERSTOOD, that the first ten (10) hours are to be offered free of charge.

Discussion: Billed per hour after first 10 hours free.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026 – 39 – CONTRACT WITH HEALTH OFFICER

BE IT RESOLVED, that Dr. Kevin Cope be appointed Health Officer in and for the Town of Broadalbin for the year 2026; and further

BE IT RESOLVED, that the services of Dr. Kevin Cope be performed for the budgeted amount of \$650.00 under contract and paid yearly.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

FUNDING AND SUPPORT

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION # 2026 – 40 – SENIOR MEALS PROGRAM 2026

BE IT RESOLVED, that the Town of Broadalbin Town Board is hereby authorized to pay the sum of \$2,500.00 to the Senior Meals Program for the year 2026.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bogardus and seconded by Councilman Bardascini

RESOLUTION # 2026 – 41– WILKINSON MEMORIAL BOOK STATION

BE IT RESOLVED, that the Town Supervisor be authorized to pay the Wilkinson Memorial Book Station the amount of \$2,500.00 in February 2026 and charged to account B7410.4.

Discussion: Board agreed to amend resolution with the word “Library” removed and “Book Station” put in its place.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Rorick

RESOLUTION # 2026 – 42– AMERICAN LEGION

BE IT RESOLVED, that the Town Supervisor be authorized to pay The American Legion the amount of \$1,000.00 and charged to account B6510.4.

Discussion: Alternates yearly between VFW (odd years) and The Legion,(even years) for flags and Memorial Day Services.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026 – 43– SENIOR RECREATION PROGRAM

BE IT RESOLVED, that the Town of Broadalbin Town Board is hereby authorized to pay the Senior recreation Program the sum of not more than \$8,200.00, including rent of meeting venue for the year 2026.

Discussion: \$8,200.00 to be paid in portions

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilman Bogardus

RESOLUTION # 2026– 44 – BROADALBIN YOUTH COMMISSION (MUNICIPAL FUND)

BE IT RESOLVED, that the Town of Broadalbin Town Board is hereby authorized to pay the Broadalbin Youth Commission (Municipal Fund) the sum of not more than \$12,500.00 for the year 2026 charged to Account B7310.4, stating new Co-Directors TBD and TBD are named for 2026. Also the requesting \$8,000.00 for the summer program will be vouchered and approved by the Town Board prior to any payment.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

****As per Section 2019-A of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to the auditing board of the town, and that such records then be examined, and that fact be entered into the minutes of the boards; proceedings.**

The Unified Court System's Internal Audit Office is responsible for monitoring town and village board compliance with Section 2019-A. Accordingly, I am requesting that you provide a copy of the audit of your local court's records for fiscal year ending in 2025 and a copy of your board resolution acknowledging that the required examination was conducted.

TOWN OF BROADALBIN

Town Clerk's Office
201 Union Mills Rd.
Broadalbin, NY 12025
518-883-4657

1-6-2026

TOWN JUSTICE SUBMISSION 2026

On a motion by Councilman Bardascini and seconded by Councilman Rorick

RESOLUTION # 2026- 45 – APPROVAL OF TOWN JUSTICE SUBMISSION

WHEREAS, for obvious reasons, fines, fees, and other moneys payable to a town or village justice court are confidential and must be received by a justice or by personnel under his/her supervision and control, and are confidential to other municipal personnel (see Ops St Comp No. 83-174); and

WHEREAS, there is no monthly reporting to the Town Board, but rather to the UCS (see Town Law §27; Uniform Justice Court Act §2021); be it

THEREFORE RESOLVED, that the Town of Broadalbin Town Board accepts and signs for the Justice Court records for the year 2025, presented for review at this Organizational Meeting 2026.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

Town Clerk to the Town of Broadalbin

Krystin Bailey

FEES

On a motion by Councilman Rorick and seconded by Councilman Bardascini

Resolution #2026- 46 A Resolution setting the fees to be collected by the office of the Town of Broadalbin Town Clerk for PERMITS in 2026 as follows;

A2501.1	Salvage Permits	\$100.00
A2501.2	Peddler Permits	\$100.00
A2590.2	Fireworks Permits	\$100.00

Discussion: Councilman Rorick discussed increasing the Salvage Permits in the future.

SALARIES

On a motion by Councilman Bardascini and seconded by Councilwoman Ryan

Resolution #2026 -47 A Resolution Approving Salaries of Elected Officials for the Year 2026 as follows;

Supervisor	\$15,000.00
Town Board	\$15,299.00 (4)
Town Clerk	\$21,734.80
Justices	\$36,016.28 (2)
Assessors certification is complete)	\$25,605.89 (3) + (Chairperson \$3,600 when
Highway Super	\$45,000.00
Tax Collector	\$ 7,646.72

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

** a copy of the mentioned documents to be attached to these resolutions in the minute book of the Town Clerk with the Organizational Meeting, January 2026 minutes.

SUPERVISOR’S COMMITTEES 2026

ASSESSING DEPARTMENT	Councilman Mike Rorick
BUILDINGS AND GROUNDS	Councilman Mike Rorick
CODE ENFORCEMENT	Councilman Dave Bardascini
COMMUNITY EVENTS	Councilwoman Cindy Ryan/ Supervisor DiGiacomo
DOG CONTROL	Councilman Dave Bardascini
HIGHWAY DEPARTMENT	Councilman Bogardus/ Alternative Cindy Ryan
INSURANCE	Supervisor DiGiacomo
JUSTICE COURT	Councilwoman Cindy Ryan
PLANNING BOARD	Councilman Dave Bogardus/ Mike Rorick
TAX COLLECTOR	Councilman Cindy Ryan
TOWN CLERK	Councilman Dave Bardascini
TOWN PARK	Councilman Dave Bogardus
TRANSFER STATION	Councilman Mike Rorick
VILLAGE OF BROADALBIN	Supervisor DiGiacomo
WEBSITE DEVELOPMENT	Supervisor DiGiacomo
YOUTH COMMISSION	Supervisor DiGiacomo

DiGiacomo: INSURANCE, VILLAGE OF BROADALBIN, WEBSITE DEVELOPMENT, YOUTH COMMISSION

Bardascini: CODE ENFORCEMENT, DOG CONTROL, TOWN CLERK

Bogardus: HIGHWAY DEPARTMENT, PLANNING BOARD

Ryan: COMMUNITY EVENTS, Alternative: HIGHWAY DEPARTMENT, JUSTICE COURT, TAX COLLECTOR

Rorick: ASSESSING DEPARTMENT , BUILDINGS AND GROUNDS, TRANSFER STATION

The Town Supervisor is the 2nd liaison to all departments with the exception of the Highway Department to which two councilpersons are assigned for the year 2026*.

On a motion by Councilman Bardascini and seconded by Councilman Rorick

RESOLUTION #2026- 48 APPROVAL TO PRE-PAY CERTAIN JANUARY CLAIMS

Permitting the Town Supervisor to pay pre-paid claims received by the Town Clerk due and payable in January 2026 and before the first regular Town Board meeting in February 2026; those claims will include but are not limited to association memberships and dues, registration for newly elected town official training, and those claims pre-approved for BAN payments, dog sheltering, insurance, postage, utilities, and Highway Department uniforms.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Rorick and seconded by Councilman Bardascini

RESOLUTION #2026-49 APPROVAL OF TOWN CLERK RECORDS TO BE DESTROYED FOR YEAR (2019)

Approved Town Clerk Files for 2019 to be destroyed as per the new LGS-1 the Records retention Schedule of six (6) years. Files include; cash reports, vouchers, abstracts, permits, dog licenses, handicap applications, bank statements, time sheets, newspaper notices and Transfer Station applications.

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

FUNDING AND SUPPORT CONTINUED

On a motion by Councilman Bogardus and seconded by Councilwoman Ryan

RESOLUTION #2026 – 50 UNION MILLS CEMETERY

BE IT RESOLVED, that the Town of Broadalbin Town Board is hereby authorized to pay the sum of \$3,000.00 to the Union Mills Cemetery for the year 2026. (B8810.4)

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bogardus and seconded by Councilwoman Ryan

RESOLUTION #2026-51 BROADALBIN MAYFIELD RURAL CEMETERY

BE IT RESOLVED, that the Town of Broadalbin Town Board is hereby authorized to pay the sum of \$3,000.00 to the Broadalbin Mayfield Rural Cemetery for the year 2026. (B8810.41)

Discussion: none

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion by Councilman Bardascini and seconded by Councilwoman Ryan

RESOLUTION # 2026-52 STANDARD WORKDAY RESOLUTION FOR EMPLOYEES

BE IT RESOLVED that the Town of Broadalbin, location code 30155, hereby establishes the following as standard work days for its employees and will report days worked to the NYS and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.

Discussion: Form RS2418 will be included in these minutes.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion made by Councilman Rorick and Seconded by Councilman Bardascini to enter Executive Session at 8:09pm

Discussion: Personnel

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

On a motion made by Councilman Rorick and Seconded by Councilman Bardascini to exit Executive Session at 8:51pm

Discussion: The Board will contact Fulton County pertaining to personnel.

VOTE: DiGiacomo- AYE Ryan- AYE Bardascini - AYE Bogardus- AYE Rorick- AYE

Approval to pay vouchers

Prepaid	\$167,640.00
General	14,066.03

