

TOWN OF BROADALBIN

201 UNION MILLS RD
BROADALBIN, NY 12025
518-883-4657

REGULAR MONTHLY MEETING
June 10, 2025

TOWN OFFICIALS

Town Supervisor- Joseph DiGiacomo-present
Town Board Member- Doug Kissinger-present
Town Board Member – David Bardascini-present
Town Board Member – David Bogardus-present
Town Board Member – Mike Rorick-present

Call to Order – Supervisor Joseph DiGiacomo 6:30 p.m.
Pledge of Allegiance was said in unison led by Keith Buchanan
Roll Call – Town Clerk

Present

Deputy Town Clerk Krystin Bailey
Highway Superintendent Sandy Thompson
Planning Board/Dog Control Dale Potts

Public Comment

-Lee Hollenbeck of the Historical Society stated there has been a time capsule placed at the Monument in the middle of the Main St. and Bridge St. buried in observance of the Bicentennial Celebration most recently dug up in 2024, where most of the documents were destroyed from water damage. The first time a time capsule was buried there was in remembrance of the WWI Doughboys, also in 1953 and dug up in 1973. The Historical Society is looking for anyone interested on the Town Board to attend a meeting scheduled on June 23, 2025 at 10:00 A.M. to meet for input of what items to bury for the next time capsule to be placed in the Park next to the Old Post Office on Bridge St. Lee explained there are five entities of the Town involved in representation for the time capsule which include the VFW, The American Legion, The Town Board, the Village Board and the Broadalbin-Perth School District. Councilman Dave Bogardus stated he would be happy to attend the meeting on June 23, 2025.

Acceptance of Minutes from May 13-2025 at the end of this meeting this evening

On a motion made by Councilman Bogardus and seconded by Councilman Kissinger

RESOLUTION #2025-67 APPROVAL OF SUBMITTED MINUTES FROM PREVIOUS MEETING

BE IT RESOLVED that the Town of Broadalbin Town Board approved the submitted minutes from the previous meeting mentioned above.

Discussion: Councilman Kissinger inquired about an item on page 4 that was determined correct.

VOTE: DiGiacomo-aye Kissinger-aye Bardascini-aye Bogardus-aye Rorick-aye

DEPARTMENT REPORTS

BYC- Keith Buchanan stated the next BYC meeting will be held on Saturday, June 21, 2025 at 8:00 A.M. He thanked Sandy and the Highway Crew for helping to clean up in the Town Park and for rubble for the roadway. It has been so rainy this spring he stated the fields look in great condition and no extra watering has been needed. Ricky Hayden is the new mower and maintenance worker at the Town Park this year.

Town Supervisor

-Supervisor DiGiacomo stated he met with NYMIR representative Bill VanGorder today. Some items were discussed with the recently sold screening plant removed from the Town inventory.

-Supervisor DiGiacomo inquired if the Board would like to get some insurance quotes for the 2026 budget in which all agreed was a good idea.

-Supervisor DiGiacomo recently met with Jerry Moore of the Broadalbin-Mayfield Cemetery discussing the cost to maintain this cemetery and future items they will be working on to improve it. The cemetery consists of 16 acres, 6 acres in Broadalbin and 10 acres in the Town of Mayfield. Dr. Kearns's daughter donated land to extend the cemetery and trees were removed last year. Supervisor DiGiacomo and the Board agreed to keep this cemetery solvent with an annual donation so it doesn't fall back on the Town to maintain, which would be very costly.

-Today Supervisor DiGiacomo met with the new Vails Mills NBT representative William Easterly.

-The concrete will be poured for the new highway garage tomorrow Wednesday, June 11, 2025 at 5:00 A.M. Councilman Rorick will be there to check on the progress.

-The bid for the new garage security came in from General Security at \$10,259.60.

After discussion by the Board all agreed to continue using General Security for the new highway garage.

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini
A motion approving the bid of \$10,259.60 for the new highway garage security consisting of a fire control panel, 12 heat detectors, 4 strobe lights, 3 pull stations, wire, fire radio communicators, 2 carbon monoxide detectors, 3 door contracts, 4 motion detectors, including labor and installation along with programming, with a monthly cost of \$49.95.

No further discussion;

VOTE: DiGiacomo-aye Kissinger-aye Bardascini-aye Bogardus-aye Rorick-aye

-Supervisor DiGiacomo stated the two new trucks, the plow truck and the pick up are registered and on the road.

-Supervisor DiGiacomo stated with the cost of parts for trucks, such as a new fuel tank, it can be cheaper to purchase items on the internet, where a Town credit card is needed. After discussion the Town Board agreed for Supervisor DiGiacomo to attain a Town Credit Card in his name for Town purchases.

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini
A motion allowing Supervisor DiGiacomo to attain a Town Credit Card for Town purchases in his name as Town Representative. No further discussion.

VOTE: DiGiacomo-aye Kissinger-aye Bardascini-aye Bogardus-aye Rorick-aye

TOWN OF BROADALBIN**JUNE 10, 2025****REGULAR MEETING**

-Supervisor DiGiacomo inquired if the Board would like to see a card machine in the Town Clerk's Office for purchasing transfer station stickers, etc., since many residents use cards more than cash or checks. After discussion the Board all agreed to have Supervisor DiGiacomo to look into a card machine for the Town Clerk's Office.

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger A motion to purchase/rent a card machine for the Town Clerk's Office with a @3% charge added to use cards for purchases in the Town Clerk's Office. No further discussion.

VOTE: DiGiacomo-aye Kissinger-aye Bardascini-aye Bogardus-aye Rorick-aye

-Also discussed was a scanner for the Town Clerk's Office, which will be researched by Deputy Town Clerk, Krystin Bailey and concurred with Supervisor DiGiacomo prior to purchase.

-New employee packets will be made consisting of policies, retirement info, W-4's, direct deposit info, along with other town policies such as annual harassment training information.

-Supervisor DiGiacomo stated the Town needs to hire a Comprehensive Computer IT Tech for security updates and maintenance. No longer are municipalities allowed to have a (.com) in their websites all government agencies need to us (.gov) so a new web domain will be needed.

-Supervisor DiGiacomo stated the first quarter Mortgage Tax came in at \$47,898.49 and the Village Salt Contract came in at \$14,000.

-Councilman Bardascini requested Supervisor DiGiacomo to check on County Revenue sharing on Pot Dispensaries.

-Supervisor DiGiacomo stated there are grants from NYS for Utility Ceiling Assessments available with possibly a 50/50 grant plan. After discussion the Board agreed to proceed looking into such grants available.

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger A motion allowing Supervisor DiGiacomo to inquire about Utility Ceiling Assessment Grants for the Town and report back the process. No further discussion.

VOTE: DiGiacomo-aye Kissinger-aye Bardascini-aye Bogardus-aye Rorick-aye

-Supervisor DiGiacomo stated he received an e-mail recently from the Department of Treasury on the ARPA Funds we received previously and our paperwork is compliant to proceed with the new highway garage.

Assessor –Marti Young not present but provided the Board with a written report read by Councilman Rorick stating since the tentative roll has been printed and in the front office, our office has been slow. Grievance Day was held on Tuesday, May 27, 2027 with eight parcels grieved and one stipulation. We are beginning to process several building permits and will begin assessing them in the near future. Any questions please call our office or stop in on Wednesday nights between 4 P.M. and 6 P.M.

-Supervisor DiGiacomo stated the County says there were only five sales reported since the first of the year in the Town.

-Councilman Bardascini inquired if we can find out how many there were? Laurie Bollock, our previous Assessor stated the current assessors go to the County to pick them up.

-Councilman Rorick stated any personnel discussion can be brought up in an Executive Session.

Building and Grounds –Councilman Rorick stated all is good at the moment and he will go to the concrete pour tomorrow morning.

-Councilman Kissinger inquired about the new furnaces we purchased last year. Supervisor DiGiacomo stated they are in the basement and ready to replace.

-Sandy Thompson gave Supervisor DiGiacomo a list of light poles not in service throughout the Town so National Grid can be notified, once again. Payment of Town wide Traffic Control may be held until repairs are made by National Grid. Councilman Kissinger stated the Board was told LED lights would be inserted when repairs are made.

-Supervisor DiGiacomo stated Spectrum bills are finally corrected after a year of constant contact. Also discussed was the replacement of the Town Hall entryway blocks to be replaced and fabric paper along the Town Hall to prevent weeds in landscape. Sandy stated as soon as weather permits both will be done.

Code Enforcer Tom DiCaprio not present and no report for this evening but the Town Clerk will ask for a monthly report to be placed in the Town Board Members mailboxes.

-Councilman Bardascini stated he will discuss with Tom DiCaprio what is needed of him once he receives a list from the Board. He also stated he found the lot exemptions in the Town Building Code that stated anything prior to 1997 lot size is grandfathered in for any building to be done less than an acre.

-Councilman Rorick stated he understands the recent residents' concern about a permit that was given but then revoked by our Code Enforcer, since trees were removed because the permit was authorized.

-Supervisor DiGiacomo stated it would be a civil matter not the Town's fault since the removed trees were not on the permitted property.

-At this time a long discussion took place on lack of enforcement of all Town Codes and Laws, including residential permits and planning board permits such as the Site Plan Review Law.

Some items discussed were;

-What types of projects need a Site Plan?

-What are the consequences when a Site Plan is changed or not followed?

-Who enforces and inspects Site Plans?

-Planning Board Member Dale Potts stated the law states any operation needs a Site Plan Review when a business would like to operate in the Town of Broadalbin. He agrees the project must be annually inspected for any violations to the Site Plan with any changes an additional 10% be added to the permit.

-All Board Members agreed all Town Codes and Laws must be inspected and enforced by our Town Code Enforcer on a regular basis.

-Attorney Chris Stanyon stated residents and commercial businesses must be sighted for all violations by the Code Enforcer. The Attorney cannot inspect but can show in court of law why an item is in violation of the Town Code/Law.

-A meeting between the code Enforcer and Planning Board Chairman would be beneficial to discuss the Civil Penalty or Citation process.

-Councilman Rorick stated he would like to see a three time the cost for any violation in the Planning Board permits/laws as we do in the residential permits.

On a motion made by Councilman Rorick and seconded by Councilman Bardascini
A motion to set any and all violations of the Planning Board Permits a three time the amount fee from this date forward.

Discussion; All Board Members agreed to have Attorney Chris Stanyon review any problems with Planning Board permits once they arise since Attorney Chris Stanyon reminded the Board there is no zoning in the Town at this time.

VOTE: DiGiacomo-aye Bardascini-aye Kissinger-aye Bogardus-aye Rorick-aye

Community Events Supervisor DiGiacomo inquired if any Board Member would like to take the initiative to hold a community event such as a car show at the Town Park this year. He would like to see something other than just sports. Will review possibilities at next meeting.

Dog Control Officer –Dale Potts stated there were 3 dog bites this past month and also the Mastiff is still at the Johnstown Shelter waiting for adoption. He is very friendly. There is also another dog at the Shelter but hopes to find his owner or soon will be up for adoption. He had a call on Rebisz Rd. for dogs at large, and a dog chasing people on the corner of Ridge Rd. and Honeywell Corners Rd.

Highway Superintendent

-Sandy Thompson stated they received the new pick up truck from Mangino Chevrolet and would like to place the old 2008 Ford pick up truck to Auction International.

On a motion made by Councilman Bardascini and a second by Councilman Kissinger
A motion to allow Highway Superintendent Sandy Thompson to place the 2008 Ford Pick up on the Auction International site with pictures and info for sale. No further discussion.

VOTE: DiGiacomo-aye Kissinger-aye Bardascini-aye Bogardus-aye Rorick-aye

-Sandy stated the Amish will be pouring the concrete for the new garage tomorrow to be there by 4 A.M.

-Sandy explained the need for the \$450 voucher presented this evening of beaver control to keep the roads safe and maintained.

-Sandy stated the extended warranty to 90 days from 60 days of the man lift came in handy when the small hose let loose on it recently resulting in all the hoses being checked at that time.

Justice Court – Councilman Kissinger, the liaison to the Court, read aloud the Court Report for April 2025 as follows;

Total fines and fees collected was \$4,945 of which \$1,162 were old fines.

Total cases; 90 closed tickets; 44 VTL; 38 PL; 5 Civil; 1 LO; 0 and 0 DEC.

Planning Board-Dale Potts stated they have 2 public hearings coming up and they are waiting on DEC approval for one project on Jackson Vly. Rd. Dale also stated in his opinion the three time violation fee is not enough; he thinks it should be more.

-Supervisor DiGiacomo stated without zoning in the Town it may be hard to enforce. To his knowledge we and Town of Oppenheim are the only local towns without zoning.

-Discussion took place on Lot Line Adjustment Law stating many Towns do not spend so much time on that. Councilman Bogardus stated when he was on the Planning Board lot line adjustments weren't done.

-Dale stated the lot line adjustment law is in effect to make sure a lot isn't substandard.

Town Clerk –stated we are busy selling transfer station stickers.

LEGISLATION- as a formality the Resolution to dissolve the collaborative enterprise between the Town and the BYC is before the Town this evening.

On a motion made by Councilman Kissinger and seconded by Councilman Bogardus
RESOLUTION #2025-66 A RESOLUTION APPROVING THE DISSOLVE OF COLLABORATIVE UNDERTAKING BETWEEN THE TOWN OF BROADALBIN AND THE BYC.

WHEREAS, the Broadalbin Youth Commission was founded as a joint endeavor between the Town of Broadalbin and the Village of Broadalbin, and

WHEREAS, the Broadalbin Youth Commission is now an independent 501 C3 corporation, and

WHEREAS, the Town of Broadalbin and the Village of Broadalbin are no longer operating the Broadalbin Youth Commission as a collaborative enterprise, and;

NOW THEREFORE, be it

RESOLVED that the Town of Broadalbin does hereby dissolve their collaborative undertaking with the Village of Broadalbin in the operation of the entity formerly known as the Broadalbin Youth Commission.

No further discussion.

VOTE: DiGiacomo-aye Kissinger-aye Bardascini-aye Bogardus-aye Rorick-aye

OLD BUSINESS

-Councilman Rorick stated he did research on placing a referendum on the Novembers ballot and would like to have a referendum asking the residents if the Town should accept solar or not.

-Supervisor DiGiacomo stated would people like the Town to regulate their land more? Our solar regulations are now in lawyers hands being reviewed along with the \$10,000 paid to them voted by this Board to do so.

Cont.

- At this time Supervisor DiGiacomo called for a 15 min. recess. (8:25 P.M.)
- 8:25 P.M. Supervisor DiGiacomo called the meeting back to order.
- Councilman Rorick stated there should have been a vote to recess by a motion.
- After a long discussion about our solar regulations, property owners rights, commercial vs residential solar regulations, pros and cons of a referendum on the November ballot, the meaning of said referendum and the fact that not all residents vote during the November Election, with many tax payers not yearlong residents and can't voice their opinions.
- Attorney Chris Stanyon stated two choices could be written as a referendum on the November ballot as;
 1. Should property owners be able to contract commercial solar?
 2. Should Town restrict Commercial Solar?

-A long discussion continued with the results in a motion to allow said referendum below.

On a motion made by Councilman Rorick and seconded by Councilman Kissinger
A motion allowing a referendum be placed on the back of the November 2025 Ballot stating
Should a property owner be able to contract commercial solar (?)

No further discussion prior to voting.

VOTE: DiGiacomo-nay Bogardus-nay Kissinger-aye Bardascini-aye Rorick-aye

NEW BUSINESS

Approval to pay vouchers (claims)

Prepaid	\$36,564.84
General	11,018.10
Highway	118,271.16
Total	\$165,854.10

On a motion made by Councilman Kissinger and seconded by Councilman Bardascini

RESOLUTION #2025-68 APPROVAL TO PAY VOUCHERS (CLAIMS)

BE IT RESOLVED that the Town of Broadalbin Town Board authorizes the payment of the vouchers in the amount of \$165,854.10.

No further discussion;

VOTE: DiGiacomo-aye Kissinger-aye Bogardus-aye Bardascini-aye Rorick-aye

-At this time Supervisor DiGiacomo motioned for an Executive Session to discuss contracts.

8:37 P.M. ENTERED AN EXECUTIVE

On a motion made by Supervisor DiGiacomo and seconded by Councilman Kissinger
The Town Board entered an Executive Session to discuss contracts.

VOTE: DiGiacomo-aye Kissinger-aye Bardascini-aye Bogardus-aye Rorick-aye

TOWN OF BROADALBIN

JUNE 10, 2025

REGULAR MEETING

9:04 P.M. EXITED AN EXECUTIVE SESSION

On a motion made by Councilman Bardascini and seconded by Councilman Kissinger The Town Board exited an Executive Session with the action taken of permitting a \$100,000 check to be sent to the contractor of the new highway garage.

ADJOURNMENT 9:05 P.M.

On a motion made by Councilman Bardascini and seconded by Councilman Rorick The June 10, 2025 Town of Broadalbin Town Board meeting was adjourned.

Respectfully Submitted

Cheryl Briggs