

**TOWN OF BROADALBIN
201 UNION MILLS RD
BROADALBIN, NY 12025
518-883-4657**

Monthly Town Board Meeting

Tuesday September 8, 2026

TOWN OFFICIALS

Town Supervisor – Joseph DiGiacomo- Present
Town Board Member – Cindy Ryan- Absent
Town Board Member – David Bardascini- Present
Town Board Member – David Bogardus- Present
Town Board Member – Mike Rorick- Present
Town Attorney- Christopher Stanyon- Absent
Town Clerk- Sean Gittens- Present

Call to Order- the Town Board meeting was called to order at 6:33 PM

Pledge of Allegiance was said in unison

A moment of silence for the victims of the 9/11 Attacks twenty-five Years ago

Roll Call

Minutes:

The minutes for the Town Board meeting dated August 11, 2026, and Special Town Board meeting dated August 11, 2026 were **Accepted** by the board:

Motion by: Councilman Bogardus

Seconded by: Supervisor DiGiacomo

VOTE: Bardascini-AYE, Bogardus-AYE, Ryan- Absent, Rorick-AYE, DiGiacomo- AYE

Public Comments:

- Resident from Hoesville Rd. Cars parked on the road with no License Plates. People living in campers. 15-20 cats living in an abandon mobile home. Per Town Supervisor- Code Enforcement will be looking into this.

- Resident from County Highway 107 complaining about chickens on the loose. Coming into his yard and leaving droppings. Code Enforcer- Agriculture and Market deals with livestock. We are a right to farm town.

Departments Reports:

Town Supervisor: (Joe DiGiacomo)

- County is busy with budget meetings.
- The Town is working on our budget.
- Junk Yard permit- should require state motor vehicle dismantler license.

Youth Commission: (Keith Buchanan)

- The Town received \$25,000.00 donation to the Town Park from the Youth Commission.
- Soccer begins this Saturday.

Dog Control Officer: (Pat Ashbey)

- Not present. No Report.

Assessor: (Connie Henry)

- Written Report was provided to the Board.

Building & Grounds: (Councilman Rorick)

- Nothing to report.

Code Enforcer: (Stephen Quinlan)

- Written report provided to the Board.

Highway Superintendent: (Sandy Thompson)

- Truck 7 needed to be towed.
- \$8,265.00 from the auction.
On a motion made by Councilman Bardascini and seconded by Councilman Rorick to accept the amount of \$8,265.00 from the auction.

Discussion: No further discussion

Vote:	
Councilman Bardascini	Aye
Councilman Bogardus	Aye
Councilwoman Ryan	Absent
Councilman Rorick	Aye
Supervisor DiGiacomo	Aye

Resolution 2026-081

Be it resolved that the Broadalbin Town Board accepts the amount of \$8,265.00 for the auction of the Town Highway Department.

- New Truck delivered.

Justice Court: (Judge Joe Gilston)

- Total of 67 cases heard in August 2026.
- Judge Gilston collected \$2,331.00 in fines, and Judge Bohne collected \$1,720.00 in fines for a total of \$4,051.00 collected.

Town Clerk: (Sean Gittens)

- The Town Clerk's office had a visit today from the Town Clerk of Milton. Brenda is the regional director of the New York State Town Clerks Association, and visited the Clerk's office to welcome Sean as a new Town Clerk and to go over some duties of the Town Clerk.
- On August 13, 2026 the Town Clerk received his Notary Commission from NYS.
- Town Clerk's office processed 331 transactions and collected \$9,164.11 in fees.
- Water Bills. The Town has a Water District on Union Mills Rd through the Village. The Village bills the Town for this Water District twice a year. After paying the bill the Town bills the residents to refund the Town. Five bills went unpaid last cycle. The Town Clerk sent Registered mail to these residents requesting payment. One resident had proof that the payment was paid (check had a different name then the bill.) Two Residents settled up with the Town. One resident's letter was returned to sender (\$231.55). One resident has yet settled up for the amount of \$ 915.40.
- Town Clerk requests to up the petty cash from \$50.00 to \$100.00. Making change during peak business is hard with a \$50.00 petty cash. Also, Court Clerk's need to make change

with Town Clerk on occasions, which also cuts into the change fund needed for Town transactions in the Town Clerk's office.

On a motion made by Councilman Bardascini and seconded by Councilman Rorick to approve the Town Clerk's request for a \$100.00 petty Cash.

Discussion: The Board questioned if the Clerk's office would need more than the \$100.00. Town Clerk Sean Gittens said that the \$100.00 would be plenty.

Vote:	
Councilman Bardascini	Aye
Councilman Bogardus	Aye
Councilwoman Ryan	Absent
Councilman Rorick	Aye
Supervisor DiGiacomo	Aye

Resolution 2026-082

Be it resolved that the Broadalbin Town Board approves the Town Clerk to carry a \$100.00 Petty Cash.

Town Historian: (Allyson Becker)

- Nothing to report.
- November 11th the Historical Society will be locking a Time Capsule (50 years) looking for stuff to be placed in it.

Executive Session:

- On a motion made by Councilman Rorick and seconded by Councilman Bardascini to enter Executive Session for Personnel Reasons.

Discussion: No further discussion

Vote:	
Councilman Bardascini	Aye
Councilman Bogardus	Aye
Councilwoman Ryan	Absent
Councilman Rorick	Aye
Supervisor DiGiacomo	Aye

The Board enters Executive Session at 7:30 PM.

Exiting Executive Session:

- On a motion made by Councilman Rorick and seconded by Councilman Bardascini to exit Executive Session.

Discussion: No further discussion

Vote:	
Councilman Bardascini	Aye
Councilman Bogardus	Aye
Councilwoman Ryan	Absent
Councilman Rorick	Aye
Supervisor DiGiacomo	Aye

The Board exits Executive Session at 8:00 PM

- On a motion made by Councilman Bardascini and seconded by Councilman Rorick to appoint Connie Henry as the Sole Assessor for the Town of Broadalbin, effective September 14, 2026 with a salary of \$25,500.00 per year.

Discussion: No further discussion

Vote:	
Councilman Bardascini	Aye
Councilman Bogardus	Aye
Councilwoman Ryan	Absent
Councilman Rorick	Aye
Supervisor DiGiacomo	Aye

Resolution 2026-083

Be it resolved that the Broadalbin Town Board appoints Connie Henry as the sole Assessor for the Town of Broadalbin with a salary of \$25,500.00 per year.

- On a motion made by Councilman Bogardus and seconded by Councilman Bardascini to appoint Deborah Carey as Court Clerk.

Discussion: No further discussion

Vote:	
Councilman Bardascini	Aye
Councilman Bogardus	Aye
Councilwoman Ryan	Absent

Councilman Rorick	Aye
Supervisor DiGiacomo	Aye

Resolution 2026-084

Be it resolved that the Broadalbin Town Board appoints Deborah Carey as Court Clerk for the Town of Broadalbin.

Old Business:

- The Dog Shelter Agreement between the Town of Broadalbin and the Town of Perth is being fine-tuned between the Supervisor of each Town.
- On a motion made by Councilman Rorick and seconded by Councilman Bogardus to set a date for a Special Meeting to continue discussing the Junk Yard Law on October 6, 2026 at 6:30 PM.

Discussion: No further discussion

Vote:	
Councilman Bardascini	Aye
Councilman Bogardus	Aye
Councilwoman Ryan	Absent
Councilman Rorick	Aye
Supervisor DiGiacomo	Aye

New Business:

- On a motion made by Councilman Bardascini and seconded by Councilman Rorick to revoke the recent Junk Yard License issued to Eugene Soderstrom for 335 County Highway 126, until a valid NYS Dismantler License is provided and the arrears Town License is paid for 2024-2025, and 2025-2026 in the amount of \$50.00.

Discussion: No further discussion

Vote:	
Councilman Bardascini	Aye
Councilman Bogardus	Aye
Councilwoman Ryan	Absent
Councilman Rorick	Aye
Supervisor DiGiacomo	Aye

Resolution 2026-085

Be it resolved that the Broadalbin Town Board revokes the recent Junk Yard License issued to Eugene Soderstrom for 335 County Highway 126, until a valid NYS Dismantler License is provided and the arrears Town License is paid for 2024-2025, and 2025-2026 in the amount of \$50.00.

- The Town Supervisor provided the board with copies of the Floating Solar Energy Systems Moratorium enacted by the Town of Mayfield for their review.

Approval to pay Vouchers:

Vouchers	Amount
Prepaid	\$ 9,338.44
General	\$ 13,663.36
Gen OV	\$ 11.31
Highway	\$ 239,377.50
Water District	
Total	\$ 262,390.61

Motion by: Councilman Bardascini

Seconded by: Councilman Bogardus

VOTE: Bardascini-AYE, Bogardus-AYE, Ryan- Absent, Rorick-AYE, DiGiacomo- AYE

RESOLUTION #2026-086 APPROVAL TO PAY VOUCHERS (CLAIMS)

BE IT RESOLVED that the Town of Broadalbin Town Board **Authorizes** the payment of the vouchers in the amount of \$262,390.61.

Adjournment:

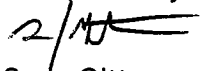
The September 2026 Town of Broadalbin Town Board meeting was adjourned at 8:15 PM.

Motion by: Councilman Bogardus

Seconded by: Councilman Bardascini

All in favor- Meeting Adjourned.

Submitted by



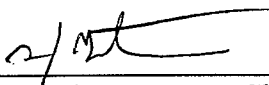
Sean Gittens

Town Clerk

Town of Broadalbin

Town Meeting	9/8/2026	6:30 PM
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Town Official	Name	Present
Town Supervisor	Joseph DiGiacomo	X
Town Councilman	David Bardascini	X
Town Councilman	Dave Bogardus	X
Town Councilwoman	Cindy Ryan	
Town Councilman	Mike Rorick	X
Town Attorney	Christopher Stanyon	
Town Clerk	Sean Gittens	X
Town Judge	Joe Gilston	
Town Judge	Jan Bohne	
Court Clerk	Jen Gilston	
Court Clerk	Janey Dygert	
Town Assessor	Connie Henry	6:45
Town Code Enforcer	Stephen Quinlan	X
Highway Superintendent	Sandra Thompson	X
Highway Deputy	Chris Porter	
Dog Control Officer	Patricia Ashbey	
Deputy Dog Control Officer	Bill Robinson	
Planning Board Chairman	Mike Crispin	
Broadalbin Youth Commission	Keith Buchanan	X
Town Tax Collector	Linda Eastman	
Town Historian	Allyson Becker	X



 Sean Gittens, Town Clerk